



Professional Development Plan
2021-2022
Middlesex County

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Perth Amboy Public Schools Professional Development Plan 2021 – 2022

COMMITTEE MEMBERS

Grade Level PDP Plan	Team Members
Pre-K	Dr. Geri Mast, Susan Roque, Lillianne Cruz Argemil
K-4	Marie Bermudez, Derrick Kyricaou, Lauren Marrocco, Christopher Ott, Janet Warbeck, Ruth Jurado
5-8	David Loniewski, Mary Guba, Joanna Joaquin, Jose Santos
9	Keith Gaurino, Gregory Cavanaugh, Nephtaly Cardona, Karla Garcia
10-12	Stacy Lemongelli, Brian Wilson, Allison Chavanon, Michael Wiczorek
Administrators	Dr. Damian Medina, Rogelio Suarez, Dr. Jessica Neu, Pamela Spindel
Non-Certified Staff	Jennifer Foster, Keith Kolibas, Carmen Southward, Nicholas Crupi

2021 – 2022 Professional Development Plan

2021-2022 SciP Teams (School Improvement Panels)

Pre-Kindergarten Grades Pre-K3 and Pre-K4

Hmieleski Pre-School	Dr. Gerarda Mast, Connor Grade, Nicole Hunt-Skeete, Kristen Manthey, Johanna Roman, Nicole Stankovitz, Esmeralda Torres
Ignacio Cruz / #7 Pre-School	Susan Roque, Lillianné Cruz-Argemil, Patricia Calhoun, Lauren Carmon, Amanda Cohen, Lisa DeWise, Michelle McEnerney

Elementary Grades K-4th

Anthony V. Ceres Elementary School	Derek Kyriacou, Brian Rivera, Melissa Andrade, Shannon McCabe, Luke Weisenbach
Edward J.Patten Elementary School	Lauren Marrocco, Rosalie LaRosa-Anstett, Melissa Lewag, Rosario Duffield, Kim Massimino, Eva Palonis, Jessica D'Amore, Mary Aguirre, Rachel Lipstein
Herbert N.Richardson Elementary School	Ronald Mascenik, Merita Euell, Kimberly Collier, Danielle Gonzalez, Elisabete Mazzeo, Jamie Ponte, Isabel Robbins
James J.Flynn Elementary School	Dr. Regina Postogna, Sylvia Leon, Zarita Escalante, Daryn Hanson, Judith Lazor, Amanda Maskowitz, Rachel Palmer, Christine Pichette, Rolando Rosa, Nicole Ruisi, Deborah Zezula
Rose M. Lopez Elementary School	Edwin Nieves, Maritza Ficarra, Janet Warbeck, Laura Apisa, Jackelyn Cruz, Vickiana De La Cruz,, Melissa Kozlowski, Karen Margolin, Susana Hernandez, Fernando Morales, Michelle Palumbo, Jennifer Poandl, Cynthia Rossi-Soares, Joan Spicuzzo
Wilentz Elementary School	Robyn Carrera, Noemi Natal-Villegas, Cassandra Lawrence, Michael Pomponio, Lauren Percheski, Elizabeth Crowley-Rivera, Alison Photis, Debra Guarrera

Middle Schools Grades 5th-8th

Dual Language School	Jose Santos, Maribel Arce, Maribel Batista, Kimberly Mcomber, Jessica Sanchez
McGinnis Middle School	David Loniewski, Joanna Joaquin, Melanie Jonas, Daniel Carhart, Aimee Brown, Jaimie Fazzina, Rebecca LaCasse, Jenilee Orlando, Edgardo Vazquez, Luz Vega
Shull Middle School	Jennifer Joseph, Gregory Sneed, Jessica Urban, Monalisa Suarez, Jacqueline De Fillipis, Kaywana Dickson, Alicia DiPietro,Ayatt Elmahalwy, Hans Granert, Katherine Lin, Julio Lopez

High School & PLP Grades 9th-12th

Perth Amboy High School Main Campus	Michael Heidelberg, Charles Ezell, Luis Ortega, Dana Rivas, Giovanni Reynoso,, Nagla Bedir, Dhvani Desai, Ashley Gottesman, Maureen Guzman, Alexandre Lopes, Nina Schurko-Wieczorek
Perth Amboy High School 9th Grade Program	Keith Guarino, Francis Romano, Karla Garcia, Erica Abreu, Anthony Burdier, Emmanuel Collado, Rhonda Dakeman, Dana Gindi, Ana Gregorio, Janet Greve, Beatriz Jiménez, Robyn Resko, Daniel Rodriguez, Vanessa Stankovitz, Guy Vanterpool
Perth Amboy High School PLP Program	Fred Geardino, Nick Cammarano, Deborah Almonte, Abdelgawad Aly, Shirley Hernandez,Christine Mattei, Leezenia Rodriguez, Felix Velez

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District Name	Superintendent Name	Plan Begin/End Dates
Perth Amboy School District	Dr. David Roman	July 1, 2021 - June 30, 2022

The Professional Development Plan for the Perth Amboy School District aligns with the New Jersey Professional Development Standards and requirements, and it describes a vision for learning that is collaborative, continuous, embedded in daily practice, and focused on student achievement. This model builds on and strengthens a culture that supports learning and affords every educator an opportunity to enrich his/her practice.

The district Professional Development Plan provides guidance and a menu of professional development opportunities throughout the year for staff. Professional development will be an ongoing process that involves sustainable improvement with learning loss during the pandemic for our students learning and instructional practices. This requires evaluation of student performance and teacher self-assessment, identifying possible courses of action, testing new approaches, assessing results, and then beginning the process anew.

The district's approach to professional development is to make certain that all educators have the best possible skills, content knowledge, and preparation for effective teaching and learning. The needs of learners in the twenty-first century, along with the New Jersey Student Learning Standards (NJSLS), demand innovative, progressive, and cutting-edge professional development through a variety of formats such as in-service training, workshops, webinars, coaching, modeling, and professional learning communities.

Professional development opportunities will be offered throughout the 2021-2022 school year during:

- Summer months
- Three professional development days built into the district calendar – September and October 2021
- Two School-Based After School Staff Meetings per month – One 75 minute session and one 60 minute session
- Embedded PLC time
- After school and Saturdays as needed
- District Catalog offering in-district and out-of-district professional development opportunities throughout the school year

The contents of this plan include professional development goals and activities derived from the following:

- Feedback from building SCIP and leadership teams
- District programs and initiatives
- Required professional development by statute and regulations
- Needs of new staff
- Needs of district and school administrators
- Student performance data
- State guidelines and expectations

The district believes that sound and practical professional development programs are positive links to establishing effective instructional practices. This will enhance the knowledge of curriculum content, design, and delivery, which will lead to increased student academic achievement.

The list below captures the district's professional development goals for the 2021-2022 school year:

1. NJSL - Content Area Focus

- a. Core Areas of Instruction
 - i. Language Arts
 - ii. Mathematics
 - iii. Science

2. School Counseling & Related Services

- a. **Multi-Tiered System of Supports (MTSS)**
 - i. Social Emotional Learning
 - ii. Mental Health
 - iii. AVID 5-12
 - iv. CPI

3. Bilingual Education

- a. Language Arts for English Language Learners
- b. Biliteracy Program at Freshman Academy
- c. Increase reading comprehension for Grades 5-12
- d. Capacity Building for Dual Language teachers in our Early Childhood Center

4. Special Services

- A. Inclusive Education
- B. Direct Instruction for Self-Contained Programs
- C. Transition Skills Program

5. Comprehensive High School and High School Academy Development

- A. Comprehensive High School
- B. Freshman Academy
- C. Health Sciences Academy
- D. Communications Academy
- E. Personalized Learning Program

6. Social Justice, Equity & Diversity Initiative

- a. **Student and staff development:**
 - i. LBGTQ
 - ii. Restorative justice
 - iii. Equity, diversity and tolerance

1: Professional Learning (PL) Goals			
Goal No.	Goals	Identified Group	Rationale/Sources of Evidence
1	<p>New Jersey Student Learning Standards: To provide professional development to teachers and administrators in all content areas to align instruction with the New Jersey Student Learning Standards (NJSLS) and to support the implementation of all district approved programs with a focus on:</p> <ul style="list-style-type: none"> ● Phonics Instruction ● Readers Workshop ● Leveled Literacy Instruction (LLI) ● Mathematics 	Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Teachers	<ul style="list-style-type: none"> ● The NJSLS requires the integration of reading and writing in the content areas. ● New or updated aligned curriculum to the NJSLS instructional shifts and expectations. ● Research indicates that there is a correlation between reading and writing literacy; therefore, both reading and writing need an equal focus to improve student learning and achievement. ● District Teacher evaluation and walk-through data indicate a need for teachers to increase their content knowledge and pedagogy in their content area. ● District and school student data (STAR, NJSLA 2019 and benchmark data) indicate that students have made progress but still need support to meet or exceed the New Jersey Student Learning Standards. ● Majority of the students are below grade level expectations in the reading and Mathematics content areas. ● Teacher and administrator professional development feedback indicates a need to continue to provide additional strategies for teachers to better implement best practices and design coherent instruction in their content area. ● Consistency and uniformity in the way reading and writing instruction for struggling readers is delivered across school in grades K-8. ● Improve Literacy achievement for students with systematically designed lessons. ● Consistency and uniformity in the way Mathematics instruction is delivered across school in grades K-12.
2	<p>School Counseling & Related Services: To provide professional development to administration and staff on the district's Multi-Tiered System of Support (MTSS) and to support the implementation of all district approved programs. Professional development will focus on the following areas:</p> <ul style="list-style-type: none"> ● Social Emotional Learning ● Mental Health ● AVID 5-12 ● CPI 	Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Support Staff, Teachers	<ul style="list-style-type: none"> ● The district is currently in its fourth year of developing and implementing a Multi-Tiered System of Support (MTSS) to improve academic, social and emotional outcomes for students Pre-K through 12th grades. The primary focus of MTSS is to develop strong prevention and intervention programming. Research supports that students in SEL programs are more likely to attend school and receive better grades, and are less likely to have conduct problems. Successful infusion of SEL while working to support students with mental health concerns can result in positive behaviors, increased academic success, and caring communities. <p>Sources of Evidence:</p> <ul style="list-style-type: none"> ● Standardized Test, Benchmarks, NJSLA Scores ● Student Grades ● Chronic Absenteeism Data ● Discipline Referrals ● Graduation Cohort Retention

<p>3</p>	<p>Bilingual Education:</p> <ul style="list-style-type: none"> ● To provide professional development to teachers and administrators on Sheltered Instruction to build capacity across the district to reduce the achievement gap of ELs. ● Provide teachers in the Freshman Academy with a basic understanding of Biliteracy Education and strategies they can use to engage Dual Language students in Grade 9. ● Increase capacity for our secondary ESL teachers to focus instruction on literacy skills. ● Continue to build capacity for our Dual Language Teachers in our Early Childhood Center. 	<p>Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Teachers</p>	<ul style="list-style-type: none"> ● To comply with new Federal and NJDOE ESSA requirements for ELD for ELs. ● To provide teachers and administrators with best practices in the instruction of ELs to ensure content and language development. ● Data has shown a decrease in literacy skills due to Covid pandemic.
<p>4</p>	<p>Special Services:</p> <ul style="list-style-type: none"> ● To provide professional development in the area of inclusive education and tools to support students and educators in an effort to increase student performance and educational opportunities in the least restrictive environment. ● Continue to improve special education programs in self-contained settings including the high school Transition Skills Program. ● To reduce the achievement gap. 	<p>Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Teachers, Paraprofessionals</p>	<ul style="list-style-type: none"> ● District special education data indicate that students are educated in a segregated setting more often than compared to the majority of Districts in the State and Nation. Research shows that students with disabilities as well as their non-disabled peers perform better academically and socially when educated in an inclusive educational setting. ● Continue to improve and enhance instructional practices including the use of research based Direct Instruction curricula, and master the use of a District-wide data collection, graphing and analysis system in our Preschool with Disabilities, Language and Learning Disabled and Autism Programs. Continue to build a Transition Skills Program that provides appropriate learning opportunities for students with intellectual disabilities in the community for preparation for post-secondary education and services.

5	<p>Comprehensive High School and High School Academy Development:</p> <ul style="list-style-type: none"> ● To provide professional development to teachers and administrators related to Comprehensive High School programs and scheduling. ● To deliver a career academy curriculum and instruction which will increase student performance on NJSL assessment and reduce student achievement gaps across all cohorts. 	Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Teachers, School Counselors	<ul style="list-style-type: none"> ● Dual Enrollment and Advanced Placement programs provide opportunities for students to be exposed to College level curriculum and earn college credits while enrolled in High School. ● Research shows that students who receive career academy content and real-world aligned curriculum have higher student engagement. ● Career academies have been shown to increase both the level of interpersonal support students experienced and their participation in career awareness and work-based learning activities. ● Career Academies substantially improve high school outcomes among students at high risk of dropping out. ● Studies conclude that career academies can be an effective means of reducing the high school dropout rate and enhancing students' engagement with school, especially if they increase personal support of students through involvement with teachers and peers.
6	<p>Social Justice, Equity & Diversity Initiative:</p> <ul style="list-style-type: none"> ● To provide PD to promote equity, diversity and tolerance in PAPS learning community. 	Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Teachers, School Counselors	<ul style="list-style-type: none"> ● to create a better and more just world for our staff, our students and their families. ● to eradicate inequalities and bias amongst our staff, students, and administration.

2: Professional Learning Activities		
PL Goal No.	Initial Activities	Follow-up Activities (as appropriate)
1.	<p>New Jersey Student Learning Standards:</p> <ul style="list-style-type: none"> Professional Development on Readers Workshop and Units of Study through our partnership with Columbia University's TCRWP Readers Workshop program (5-8). Professional Development on Phonics (K-2) and LLI (2-8) Implement professional development and coaching on the standards of Mathematical practice to promote student Mathematical achievement. Implement training and professional development on meaningful ways to conduct data analysis. Implement professional development on technology integration at the administration level to best support implementation at the classroom level. Continue Modeling/Coaching of effective instructional practices as it applies to different content areas Teachers will continue to utilize PD Days, vertical and horizontal articulation, department meetings, and school-based meetings to develop a greater understanding of the standards and to align teaching strategies to the instructional shifts entailed by the NJSL and NGSS. 	<ul style="list-style-type: none"> Continued and sustained professional development and in the classroom coaching in writing instruction during PLCs, Department Meetings, and classroom visits Continued and sustained professional development and in the classroom coaching on Mathematical Practice instruction in PLCs, Department Meetings, and classroom visits Continued support in the implementation of the NGSS in grades K-12 Continued and sustained professional development and coaching on meaningful ways to look at data and data analysis Data analysis and interpretation at the classroom, school, and district level Ongoing training and professional development for staff on exemplary strategies and practices in all content areas Follow-up support for district adopted programs during PLC meetings, specific for grade levels Peer visitations and debrief sessions with colleagues Conduct walkthroughs to ensure instructional frameworks and expectations are implemented with fidelity and consistency throughout the schools and district
2.	<p>School Counseling & Related Services:</p> <ul style="list-style-type: none"> Initial summer training and ongoing professional development for administration and support staff on SEL and mental health initiatives (Lion's Quest, SEL/Mental Health Screeners, Intervention Tracking System, and Elementary SEL activities) Training and guidance for administrators and staff to effectively deliver programming, student activities, and increase student participation and attendance through their School Climate and Student Support Teams . AVID Program will be expanded to the Dual Language School. AVID administrators and staff will attend the AVID Digital XP training. Continue to integrate AVID strategies schoolwide. CPI training will be provided to district approved staff. 	<ul style="list-style-type: none"> Ongoing PD for School Climate Teams and Student Support Teams on utilizing demographic data to drive school climate initiatives as well as prevention and intervention programs Establish teams/committees to develop activities that place more emphasis on common language regarding college and career readiness and social and emotional development Monitor and support the implementation of AVID and Responsive Classroom strategies Monitor and support the implementation of the district's Multi-Tiered System of Support Monitor and support the implementation of CPI

3	<p>Bilingual Education:</p> <ul style="list-style-type: none"> ● Initial training over the summer for a cohort of 40 teachers on SIOP for Freshman Academy on Biliteracy and Dual Education strategies. ● Continue to build capacity in our Early Childhood Center as it relates to dual language instruction. 	<ul style="list-style-type: none"> ● Sustained PD through PLCs and on PD days for staff to develop activities and adaptations associated with Sheltered Instruction ● Monitor and support the implementation of these strategies/adaptation through PLCs, walkthroughs, and formal observations
4	<p>Special Services:</p> <ul style="list-style-type: none"> ● New Staff Orientation <ul style="list-style-type: none"> ○ Professional Development/Inservice Days ○ PLCs and Department Meetings 	<ul style="list-style-type: none"> ● Provide introductory professional development for all <i>new</i> Special Services staff on IEP Direct ● Provide professional development on inclusive education, Direct Instruction, and supplemental tools and resources (Snap and Read and Co-Writer, iReady) ● Disseminate procedures and resources for students in the Transition Skills Program at Main Campus ● Provide legal updates, IEP Direct support, and counseling professional learning opportunities to all Child Study Team members ● Monitor and report on Special Education subgroup data performance on DRA, STAR, Benchmarks, and NJSLA/DLM ● Conduct walkthroughs to ensure expectations are met
5	<p>Comprehensive High School and High School Academy Development:</p> <ul style="list-style-type: none"> ● Professional development for administrators, scheduling team, and guidance counselors on block scheduling. ● Professional development on Dual Enrollment and AP programs. ● Professional development for new and existing staff on academy procedures, resources, expectations, curriculum. ● Enhance instructional practice through professional development and PLC's to support coherence and horizontal alignment creating a consistent interdisciplinary approach. ● Provide professional development to Freshman Academy teachers to prepare students for Career Academy selection. ● Provide professional development to administrators and teachers on Academy Curriculum by experts in the field ● Professional development for administrators and teachers on Career Certifications. 	<ul style="list-style-type: none"> ● Provide professional development on block scheduling to staff ● Continue to provide relevant information on Dual Enrollment and AP programs ● Continued and sustained professional development for all Academies ● Provide professional development on industry certifications students earn in the Academies ● Conduct walkthroughs to ensure expectations are implemented with fidelity and consistency ● Observation and evaluation feedback and data analysis
6	<p>Social Justice, Equity & Diversity Initiative</p> <ul style="list-style-type: none"> ● Summer Institute to train all school-based Equity & Diversity Committees. ● Continue to increase knowledge and participation. ● Continue to monitor and guide Equity & Diversity initiatives. 	<ul style="list-style-type: none"> ● Continue to provide PD and instructional sessions for student and staff ● On-going meetings for the Core Team, Admin Team and School-based committees

3: PD Required by Statute or Regulation

State-Mandated PD Activities

- All staff will be trained on the following mandated professional development as it applies to their specialty, grade level, or department:
 - Alcohol, tobacco and other drug prevention and intervention
 - Asthma, Blood Borne Pathogens, Communicable Diseases, use of Nebulizer and Diabetic Student Health Plan Glucagon and Epinephrine Administration
 - Bilingual Education Inservice Training
 - Career and Technical Education
 - CPR/AED/First Aid Training
 - Epilepsy and and Seizure Disorder Training (Paul's Law)
 - Educator Evaluation for teachers and staff conduction observations of teachers and school administrators
 - Equity and Affirmative Action
 - Ethics, Law, Governance, Harassment, Intimidation, and Bullying
 - Gang Awareness for New Administrators
 - General Student Needs Recognition
 - Harassment, Intimidation, and Bullying
 - Integrated Pest Management
 - Interscholastic Athletic Head Injury Safety, Cardiac Assessment PD Module for student-athletes and school physician
 - Incident Reporting of Violence, Vandalism, and Alcohol and Other Drug Abuse
 - Janet's Law /AED
 - Law Enforcement Operations
 - Lyme Disease
 - Multi-Tiered System of Support
 - NJ Smart
 - Potentially Missing/Abused Children Reporting
 - Preschool Training
 - Reading Disabilities/Dyslexia
 - Recognition of Substance Abuse
 - School Safety
 - School Safety Teams
 - School Safety Specialists
 - Special Education Training
 - Student Code of Conduct
 - Student-Athlete Cardiac Assessment Professional Development Module
 - Suicide Prevention
 - Teacher Mentor Training

Signature: _____

Superintendent Signature

Appendices 2021-2022

Perth Amboy Public Schools Calendar 2021-2022

2021-2022 District School Calendar

Perth Amboy Public Schools Calendar - 2021 - 2022

July 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

1-2 Staff In-Service Days - No Students
Labor Day
6
7 First Day of School for Students
School Days: 18

October

11 Staff In-Service Day - No Students
School Days: 20

November

1-5 Fall Recess*
24 Early Dismissal Day for Staff and Students
25-26 Thanksgiving Recess
School Days: 15

December

24-31 Holiday Recess
School Days: 17

January

3 School Re-Opens
Dr. Martin Luther King Jr. Birthday
School Days: 20

February

21 President's Day
School Days: 19

March

School Days: 23

April

14 Early Dismissal Day for Staff and Students
15-22 Spring Recess*
School Days: 15

May

30 Memorial Day
School Days: 21

June

7 Primary Elections-Schools Closed
24 Last Day of School - Early Dismissal for Students*
School Days: 17

Number of School Days: 185*
Staff In-Service Days: 3 Full Days (No Students)

● School Opens/Closes
● Schools Closed
▶ Board of Education Meeting
■ Staff In-Service Day - No School for Students
▶ Early Dismissal for Staff and Students

January 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

*Four inclement weather days are built into this calendar. The Board of Education reserves the right to revise the school calendar should the need arise due to inclement weather or emergency situations. If additional days are needed, they may be made up on other scheduled school closing days at the discretion of the Board of Education and may include Spring Recess and the last day of school. If days are not needed, they will be given back and scheduled at the discretion of the Board of Education. For current information, please visit our website at www.paps.net

Board Approved - 4/15/2021

Professional Development & After School Staff Meeting Schedule Overview 2021-22

- **Pre-K & K-4 Meeting Days:**
 - (1st and 3rd Wednesday of the Month, unless otherwise noted)
- **5-8 Meeting Days:**
 - Samuel E. Shull & Dual Language School (1st and 3rd Tuesday of the Month, unless otherwise noted)
 - William C. McGinnis (1st and 4th Tuesday of the Month, unless otherwise noted)
- **9-12 Meeting Days:**
 - HS Main Campus & PLP (1st and 3rd Monday of the Month, unless otherwise noted)
 - Freshman Academy (1st and 4th Monday of the Month, unless otherwise noted)

Month	Principal Meeting (75 minutes*)	C&I Department and Content Area Meetings (60 minutes**)	Department Meetings: <ul style="list-style-type: none"> ● Sp. Ed. staff ● ESL/Bilingual staff (75 minute***)	Notes/References
Sept	Mandated PD	Start Strong Training		<p>(*) 75 mins - Principal Meetings:</p> <ul style="list-style-type: none"> ● All staff stay at their respective school - unless otherwise communicated. <p>(**) 60 mins - C&I Department and Content Area Meetings:</p> <ul style="list-style-type: none"> ● Meetings are facilitated by the Curriculum and Instruction Team (Director/Supervisors/Instructional Leaders/designated presenters) <p>(***) 75 mins - Special Education and ESL/Bil Department Meetings:</p> <ul style="list-style-type: none"> ● Special Education and & ESL/Bil staff will be excused from attending the 75 Min Meetings in November, February, and April to attend Sp. Ed. and ESL/Bilingual Department Meetings respectively in designated locations.
Oct	Mandated PD	Mandated PD		
Nov	Principals Meeting & Mandated PD	X		
Dec	X	X	X	
Jan	X	X		
Feb	X	X	X	
March	X	X		
April	X	X	X	
May	X	X		
June	X	X		

Professional Development & After School Staff Meeting Schedule with Specific Dates 2021-22

Meetings dates on the days of the week noted below unless otherwise noted in **red**

Preschools	Elementary Schools	Middle Schools		High School Main Campus & PLP	Freshman Academy
		Samuel E. Shull & DLS	William C. McGinnis		
1st Wednesday of the Month - 75 minutes -Principal Led		1st Tuesday of the Month 75 minutes-Principal Led		1st Monday of the Month 75 minutes-Principal Led	
9/22/2021 10/6/2021 11/10/2021 12/1/2021 1/5/2022 2/2/2022 3/2/2022 4/6/2022 5/4/2022 6/1/2022	9/22/2021 10/6/2021 11/10/2021 12/1/2021 1/5/2022 2/2/2022 3/2/2022 4/6/2022 5/4/2022 6/1/2022	9/21/2021 10/5/2021 11/9/2021 12/7/2021 1/4/2022 2/1/2022 3/1/2022 4/5/2022 5/3/2022 6/14/2022	9/21/2021 10/5/2021 11/9/2021 12/7/2021 1/4/2022 2/1/2022 3/1/2022 4/5/2022 5/3/2022 6/14/2022	9/20/2021 10/4/2021 11/8/2021 12/06/2021 1/3/2022 2/7/2022 3/7/2022 4/4/2022 5/2/2022 6/6/2022	9/20/2021 10/4/2021 11/8/2021 12/06/2021 1/3/2022 2/7/2022 3/7/2022 4/4/2022 5/2/2022 6/6/2022
3rd Wednesday of the Month - 60 minutes - C&I Supervisor/Director Led		3rd Tuesday of the Month - 60 minutes - C&I Supervisor/Director Led	4th Tuesday of the Month - 60 minutes- C&I Supervisor/Director Led	3rd Monday of the Month 60 minutes - C&I Supervisor/Director Led	4th Monday of the Month - 60 minutes - C&I Supervisor/Director Led
9/15/2021 10/20/2021 11/17/2021 12/15/2021 1/19/2022 2/16/2022 3/16/2022 4/27/2022 5/18/2022 6/15/2022	9/15/2021 10/20/2021 11/17/2021 12/15/2021 1/19/2022 2/16/2022 3/16/2022 4/27/2022 5/18/2022 6/15/2022	9/14/2021 10/19/2021 11/16/2021 12/21/2021 1/18/2022 2/15/2022 3/15/2022 4/12/2022 5/17/2022 6/21/2022	9/14/2021 10/26/2021 11/23/2021 12/14/2021 1/25/2022 2/22/2022 3/22/2022 4/26/2021 5/24/2022 6/22/2022 Wed.	9/13/2021 10/18/2021 11/15/2021 12/20/2021 1/10/2022 2/14/2022 3/21/2022 4/11/2022 5/16/2022 6/20/2022	9/13/2021 10/25/2021 11/22/2021 12/13/2021 1/24/2022 2/28/2022 3/28/2022 4/25/2022 5/23/2022 6/13/2020
<p>➤ District wide Nurses, Counselors, and Child Study Team Members, including District based Speech, OT and PT will have their 60 minute meetings as a team on the following dates: 9/15/2021; 10/20/2021;11/17/2021; 12/15/2021; 1/19/2022; 2/16/2022; 3/16/2022; 4/27/2022; 5/18/2022; 6/15/2022</p> <p>➤ Start Strong Training will take place the week of September 13 - During the 60 minute meeting as listed above for each school level.</p>					

Professional Development & After School Staff Meeting Schedule Overview 2021-22

Important Notes

1. Early Childhood, Elementary, Middle, and High School staff have been assigned a day of the week when their after school meetings will take place:

- Wednesdays for Elementary Schools and Early Childhood Centers
- Tuesdays for Middle Schools
- Mondays for High School

This will allow the Curriculum and Instruction Team (Director/Supervisors/Instructional Leaders) to be available in all three levels.

2. Each month there will be two after school meetings. The first meeting of the month will be 75 minutes long and will be led/facilitated by the school principal. The second meeting of the month will be 60 minutes long and it will be led/facilitated by the Curriculum and Instruction Team (Director/Supervisors/Instructional Leaders).

- Please note that the September Curriculum and Instruction 60 minute meeting will take place first, this school year, in preparation for the Start Strong State Assessment.

3. At the elementary level, homeroom teachers will remain at their schools during the 60 minute meetings facilitated by the Curriculum and Instruction Team (Director/Supervisors/Instructional Leaders). All K-4 Specialists (art, music, PhyEd., counselors, CST, Media, Tech, etc.) will report to their designated location for content and department meetings.

4. Three times a year Special Education and ESL/Bilingual Departments will meet with their staff from across the schools. These staff members will be excused from attending the 75 minute meeting in December, February and April.

5. Any changes to a date, time, and location of the meeting will be communicated with advanced notice as per contract.

6. District wide Nurses, Child Study Team Members, including District based speech, OT and PT, and Counselors will have their monthly 60 minute meetings on the dates listed below. They will be excused from meeting on other dates listed in this document. The Director/Supervisor will notify staff regarding the meeting location. Staff are required to attend the meeting at their contracted building times (i.e. middle school 2:45-3:45 pm).

- Meeting Dates: 9/15/2021, 10/20/2021, 11/17/2021, 12/15/2021, 1/19/2022, 2/16/2022, 3/16/2022, 4/27/2022, 5/18/2022, 6/15/2022

7. Home-School Liaisons do not need to attend the 60 and 75 minute after school meetings.

8. Paraprofessionals will stay 60 minutes of the 75 minute meeting with their principal and 30 minutes of the 60 minute C&I meeting.

Required by Statute or Regulation State Mandate Staff Professional Development

Statutory/Regulatory Guidance Statute/ Regulation	Audience	Person Responsible	Procedure (Frontline, Vector, PowerPoint Presentation PD)
All Staff			
<p>Alcohol, Tobacco, and Other Drug Prevention and Intervention: District boards of education must ensure all education staff members receive in-service training in N.J.S.A. 18A:40A-3,15</p>	<ul style="list-style-type: none"> • Educational Staff Members 	<ul style="list-style-type: none"> •Director of Guidance •Building Principal 	Frontline
<p>Asthma: The Commissioner must assure that annual asthma education opportunities are made available for school physicians and all teaching staff. The NJ Pediatric and Adult Asthma Coalition produced education videos which support this requirement. N.J.S.A. 18A:40-12.9</p>	<ul style="list-style-type: none"> • Teaching Staff • Medical Inspectors • School Physicians 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services •Building Principal 	Vector
<p>Bloodborne Pathogens: Staff designated as at-risk of exposure under the district’s Exposure Control Plan require training and schools must also identify students at risk of exposure due to occupational training programs and provide equivalent training N.J.S.A. 34:6A-25 et seq</p>	<ul style="list-style-type: none"> • School Staff 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services •Building Principal 	Presentation
<p>Communicable Diseases: A medical inspector or nurse must lecture teachers concerning the methods employed to detect the first signs of communicable disease and the recognized measures for the promotion of health and the prevention of disease.N.J.S.A. 18A:40-3, N.J.A.C. 6A:16- 2.3(b)(xv)</p>	<ul style="list-style-type: none"> • Teachers 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services •Building Principal 	Presentation
<p>Educator Evaluation: Training on the district’s evaluation rubrics, policy, and procedures and any relevant educator practice instrument. Teachers new to the district require more thorough training. N.J.S.A. 18A:6- 123(b)(10), N.J.A.C. 6A:10- 2.2(b)(1)</p>	<ul style="list-style-type: none"> •Teaching Staff Members 	<ul style="list-style-type: none"> •Director of Curriculum and Instruction •Building Principal 	Presentation

<p>Epilepsy and Seizure Disorders (Paul's Law)4: Training of all staff in the care of students with epilepsy and seizure disorders, including staff working with school sponsored programs outside of the regular school day. NJ.S>A18A:40-12.35(d)1,2</p>	<ul style="list-style-type: none"> • All staff 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	Presentation
<p>Equity and Affirmative Action: District boards of education must provide training for all school personnel on a continuing basis to identify and resolve problems associated with the student achievement gap and other N.J.A.C. 6A:7- 1.6</p>	<ul style="list-style-type: none"> •Certified/Non- certified staff 	<ul style="list-style-type: none"> •Assistant Superintendent •Director of Guidance 	Presentation
<p>Harassment, Intimidation and Bullying: Thedistrict board of education is required to review the training needs of district staff for the effective implementation of the HIB policies, procedures, programs, and initiatives and to implement locally determined staff training programs. N.J.S.A. 18A:37-17b and c., N.J.A.C. 6A:16-7.7</p>	<ul style="list-style-type: none"> •Public School Teachers •School Employees •Volunteers with student contact •Contracted service providers 	<ul style="list-style-type: none"> •Director of Guidance •Building Principal 	Frontline and Presentation with District HIB Policies
<p>Incident Reporting of Violence, Vandalism and Alcohol and Other Drug Abuse: The chief school administrator must provide for the annual training of staff to prepare them to fulfill the reporting of weapons possession, violence, vandalism, alcohol, and drug abuse N.J.S.A. 18A:17-46, N.J.A.C. 6A:16-5.3 (d)2</p>	<ul style="list-style-type: none"> •School Staff 	<ul style="list-style-type: none"> •Director of Guidance •Building Principal 	Presentation
<p>Integrated Pest Management: The school and the Integrated Pest Management coordinator are responsible for educating the school community about potential pest problems and methods used to manage them. N.J.A.C.7:30- 13.2(c)</p>	<ul style="list-style-type: none"> • Teachers • Staff • Students •Parents/Guardians 	<ul style="list-style-type: none"> •Director of Curriculum and Instruction 	Presentation
<p>Janet's Law:</p>	<ul style="list-style-type: none"> • School Staff 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	Presentation

<p>Law Enforcement Operations: In-service training must be provided on policies and procedures established in the subchapter on law enforcement operations for substances, weapons and safety and the exchange of information regarding the practices of the education and law enforcement agencies. N.J.A.C. 6A:16- 6.2(b)12</p>	<ul style="list-style-type: none"> • School Staff 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services •District Chief of Security Personnel 	<p>Presentation</p>
<p>Lyme Disease: Training of all teachers who instruct students with Lyme disease which emphasizes the special needs and problems of students with the disease, in order to provide information about how best to teach those students. N.J.S.A. 18A:35-5.3</p>	<ul style="list-style-type: none"> • Teachers of students with Lyme disease 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services •Building Principal 	<p>Presentation</p>
<p>I&RS Referral: The function of the system of intervention and referral services in each school building shall be to provide support, guidance and professional development to school staff who identify learning, behavior and health difficulties; N.J.A.C. 6A:16- 8.2(a)4</p>	<ul style="list-style-type: none"> • Staff members who identify learning, behavior and health difficulties through the I&RS process 	<ul style="list-style-type: none"> •Director of Special Services •Director of Guidance 	<p>Presentation</p>
<p>NJ SMART: The school district shall ensure that teachers, school administrators and central office supervisors receive training in NJ SMART and its data query resources N.J.A.C. 6A:13- 2.1(d)3</p>	<ul style="list-style-type: none"> •Teachers • School administrators • Central office supervisors 	<ul style="list-style-type: none"> •Director of Curriculum and Instruction 	<p>Presentation</p>
<p>Potentially Missing/Abused Children Reporting: Training on procedures for the early detection of missing, abused, or neglected children through notification of, reporting to, and cooperation with the appropriate law enforcement and child welfare authorities.N.J.S.A. 18A:36-25, N.J.A.C. 6A:16-11</p>	<ul style="list-style-type: none"> •Employees • Volunteers • Interns 	<ul style="list-style-type: none"> •Director of Guidance •Building Principal 	<p>Presentation</p>
<p>Reading Disabilities: Instruction on screening, intervention, accommodation, and use of technology for students with reading disabilities, including dyslexia, for certain teaching staff members N.J.S.A. 18A:6-131</p>	<ul style="list-style-type: none"> •General Education •Teachers employed in K-3 • Special Education and 	<ul style="list-style-type: none"> •Director of Special Services •Building Principal 	<p>Frontline</p>

	<ul style="list-style-type: none"> Basic Skills Teachers • English as a Second Language Teachers • Reading Specialists • Learning Disabilities Teacher Consultants • Speech-Language Specialists 		
<p>Recognition of Substance Abuse: In-service training program instruction for the identification of symptoms and behavioral patterns; appropriate intervention strategies; and the prevention, early intervention, treatment, and rehabilitation of individuals who show symptoms of substance abuse. N.J.S.A. 18A:40A-15, N.J.A.C. 6A:16- 3.1(a)(4)</p>	<ul style="list-style-type: none"> • Public School Instructional Teachers 	<ul style="list-style-type: none"> •Director of Special Services •Building Principal 	Presentation
<p>School Safety: In-service training program to enable employees to recognize an appropriately respond to safety and security concerns, including emergencies and crises, consistent with the district board of education's plans procedures and mechanisms for school safety and security N.J.A.C. 6A:16-5.1(d)</p>	<ul style="list-style-type: none"> • District Employees 	<ul style="list-style-type: none"> •Assistant Superintendent 	Presentation
<p>Special Education Training: A district receiving IDEA assistance must identify in its special education plan the in-service training needs for professional and paraprofessional staff who provide special education, general education or related services; insure that the in-service training is integrated to the maximum extent possible with other professional development activities; and provide for joint training activities of parents and special education, related services and general education personnel. N.J.A.C. 6A:14- 1.2(b)14</p>	<ul style="list-style-type: none"> • Professional and paraprofessional staff who provide special education, general education or related services 	<ul style="list-style-type: none"> •Director of Special Services 	Vector
<p>Code of Student Conduct: District boards of education provide all employees training on the code of student conduct, including training on the prevention,</p>	<ul style="list-style-type: none"> • Employees • Volunteers • Interns 	<ul style="list-style-type: none"> •Director of Curriculum and Instruction •Director of Guidance 	Presentation

<p>intervention, and remediation of student conduct in violation of the board of education’s code of student conduct. N.J.A.C. 6A:16- 7.1(a)4</p>			
<p>Suicide Prevention: All teaching staff members must attend instruction in suicide prevention as part of an individual’s PD requirement. While this is not an annual requirement for all teaching staff members, the district must ensure that it is made available annually to those who have not completed the requirement (e.g., new staff, staff who were absent during the last session). N.J.S.A. 18A:6-112</p>	<ul style="list-style-type: none"> • Teaching Staff Members (Similar to “school staff,” a member of the professional staff of any board of education who holds a valid and effective standard, provisional or emergency certificate including teachers, administrators, school nurse, and school athletic trainer. N.J.S.A. 18A:1-1.) 	<ul style="list-style-type: none"> •Director of Guidance •Building Principal 	<p>Frontline Or Vector</p>
<p>Statutory/Regulatory Guidance Statute/ Regulation</p>	<p>Audience</p>	<p>Person Responsible</p>	<p>Procedure (Frontline, Safe School, PowerPoint Presentation PD)</p>
<p>Bilingual/ CTE /Pre Kindergarten Staff</p>			
<p>Bilingual Education Inservice Training: District boards of education must develop a plan for in-service training for bilingual, ESL, and mainstream teachers; administrators who supervise bilingual/ESL programs; and administrators and any personnel who observe and evaluate teachers of ELLs. The plan must include instructional strategies to help ELLs meet the CCCS and the WIDA English language development standards. All bilingual and ESL teachers must receive training in the use of the ESL curriculum N.J.A.C. 6A:15-1.8</p>	<ul style="list-style-type: none"> • Bilingual and ESL teachers •Mainstream teachers • Administrators who supervise bilingual/ESL programs •Administrators and any personnel who observe and evaluate teachers of ELLs 	<ul style="list-style-type: none"> •Director of Bilingual/ESL and World Languages 	<p>Presentation/ Frontline</p>

<p>Career and Technical Education: Initial training on safety and health issues prior to working or participating in any career and technical education course or program. N.J.A.C. 6A:19-6. 4(d)8</p>	<ul style="list-style-type: none"> •All new CTE staff and students 	<ul style="list-style-type: none"> •Director of Technology 	<p>Presentation or Training</p>
<p>Preschool Training: A district receiving Early Childhood Program Aid shall provide professional development and training specific to preschool education for all early childhood education administrators, teachers and teacher assistants. N.J.A.C. 6A:13A3.1(c)8</p>	<ul style="list-style-type: none"> •Early childhood education • Administrators, teachers and teacher assistants 	<ul style="list-style-type: none"> •Director of Curriculum and Instruction •Building Principal 	<p>Presentation</p>
<p>Statutory/Regulatory Guidance Statute/ Regulation</p>	<p>Audience</p>	<p>Person Responsible</p>	<p>Procedure (Frontline, Safe School, PowerPoint Presentation PD)</p>
<p>Additional Mandated PD for Specific Staff</p>			
<p>School Nurse Delegate for Glucagon: The school nurse or other qualified healthcare professional must train school district employees who volunteer to administer glucagon to a student with diabetes who is experiencing severe hypoglycemia when the school nurse is not physically present. N.J.S.A. 18A:40- 12.14, N.J.A.C. 6A:16- 2.3(b)3vii</p>	<ul style="list-style-type: none"> •Appropriate staff - Volunteers designated by the school's assigned nurse to administer glucagon when that nurse is not physically present 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	<p>Presentation</p>
<p>School Safety Teams: At least one PD opportunity in effective school climate improvement, practices, programs, or approaches. N.J.S.A. 18A:37- 21(b) & (d)</p>	<ul style="list-style-type: none"> • School Safety Team members (School safety team: school principal or designee, a teacher, an anti-bullying specialist, a parent of a current student, and any other discretionary members.) 	<ul style="list-style-type: none"> •Director of Curriculum and Instruction 	<p>Presentation</p>

<p>Teacher Mentor Training: Mentors working with novice provisional teachers as part of the district mentoring program must complete a comprehensive mentor training program that includes, at a minimum, training program with a curriculum that includes, at a minimum, training on the school district’s teaching evaluation rubric and practice instrument, Professional Standards for Teachers, CCCS, classroom observation skills, facilitating adult learning, and leading reflective conversations about teaching practice N.J.A.C. 6A: 9C-5.2(a)7</p>	<ul style="list-style-type: none"> •Mentor teachers assigned to work 1-1 with novice provisional teachers 	<ul style="list-style-type: none"> •Director of Curriculum and Instruction 	<p>Mentor Committee Team</p>
<p>Training of Delegates for Epinephrine Administration: The certified school nurse in consultation with the board of education, or the chief school administrator of a nonpublic school, shall recruit and train volunteer designees who are determined acceptable candidates by the school nurse within each school building N.J.S.A. 18A:40- 12.6(c), N.J.A.C. 6A:16- 2.3(b)3vii</p>	<ul style="list-style-type: none"> • Appropriate staff - 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	<p>Presentation</p>
<p>Statutory/Regulatory Guidance Statute/ Regulation</p>	<p>Audience</p>	<p>Person Responsible</p>	<p>Procedure (Frontline, Safe School, PowerPoint Presentation PD)</p>
<p>Nurse</p>			
<p>CPR/AED Training Required3: All public and nonpublic schools must have individuals trained in CPR and AED use. N.J.S.A. 18A:40-41a through 41c</p>	<ul style="list-style-type: none"> • A designated staff member trained in CPR/AED must be present for athletic events or team practices • Every school must have at least 5 school employees certified in CPR/AED as part of their action plan for responding to a sudden cardiac event. 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	<p>Presentation</p>

<p>Diabetic Student Health Plan: Training by the school nurse in the care of students with diabetes. N.J.S.A. 18A:40- 12.13(d)</p>	<ul style="list-style-type: none"> • Appropriate staff members including staff working with school-sponsored programs outside of the regular school day, as provided in the individualized healthcare plan and the individualized emergency health care plan. 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	<p>Presentation</p>
<p>General Student Needs Recognition: Training in human growth and development; substance abuse and dependency; and human and intercultural relations; and formal inclusion into each endorsement holder's PD plan. N.J.S.A. 18A:40- 3.3(a), N.J.A.C. 6A:9B14.3(d) and 14.4(d)</p>	<ul style="list-style-type: none"> • School nurse endorsement holders 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	<p>Presentation</p>
<p>Student-Athlete Cardiac Assessment Professional Development Module: A physician, advanced practice nurse, or physician assistant who performs a student athlete's annual physical examination prior to the student's participation in a school sponsored interscholastic or intramural athletic team or squad must complete the Student-Athlete Cardiac Screening professional development module and certify on the Pre-participation Physical Evaluation form attesting to the completion of the module N.J.S.A. 18A:40-41d 18A:40-41.7</p>	<ul style="list-style-type: none"> •Physicians •Advanced Practice Nurses •Physician's Assistants 	<ul style="list-style-type: none"> •Director of Athletic, Health/Phys. Ed. •Supervisor of Nursing and Health Related Services 	<p>Modular or Presentation</p>
<p>Use of Nebulizer: Certified school nurses or other persons authorized to administer asthma medication are required to receive training in airway management and on the use of nebulizers and inhalers consistent with nationally recognized standards. N.J.S.A. 18A:40- 12.8(a), N.J.A.C. 6A:16- 2.3(b)2</p>	<ul style="list-style-type: none"> • School Nurse 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	<p>Presentation</p>

Statutory/Regulatory Guidance Statute/ Regulation	Audience	Person Responsible	Procedure (Frontline, Safe School, PowerPoint Presentation PD)
Physical Education Dept/Coaches/Trainers/ Physicians/Security			
<p>CPR/AED Training Required3: All public and nonpublic schools must have individuals trained in CPR and AED use. N.J.S.A. 18A:40-41a through 41c</p>	<ul style="list-style-type: none"> • A designated staff member trained in CPR/AED must be present for athletic events or team practices. • Every school must have at least 5 school employees certified in CPR/AED as part of their action plan for responding to a sudden cardiac event. 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	Presentation
<p>Interscholastic Athletic Head Injury Safety Training Program: School physicians, any person who coaches a public school district or nonpublic school interscholastic sport or cheerleading program, and an athletic trainer involved in a public or nonpublic school interscholastic sports program or cheerleading program are required to complete training in head injury prevention and management. N.J.S.A. 18A:40-41.2</p>	<ul style="list-style-type: none"> • School Physicians • Athletic Trainers • Coaches 	<ul style="list-style-type: none"> •Director of Athletic Health/Phys. Ed. •Supervisor of Nursing and Health Related Services 	Presentation
<p>School Physician Completion of Cardiac Assessment PD Module: A contract between a school district and a school physician shall include a statement of assurance that the school physician has completed the StudentAthlete Cardiac Screening professional development module. 3 N.J.S.A. 18A:40-1.1</p>	<ul style="list-style-type: none"> • School Physicians 	<ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	Presentation
<p>Student-Athlete Cardiac Assessment Professional Development Module: A physician, advanced practice nurse, or physician assistant who performs a student athlete's annual physical examination prior to the student's participation in a school sponsored interscholastic or intramural athletic team or squad must complete the Student-Athlete Cardiac Screening professional development module and certify on the Pre-participation Physical Evaluation form attesting to the completion of the module N.J.S.A. 18A:40-41d 18A:40-41.7</p>	<ul style="list-style-type: none"> •Physicians • Advanced Practice Nurses • Physician's Assistants 	Director of Athletic, Health/Phys. Ed. <ul style="list-style-type: none"> •Supervisor of Nursing and Health Related Services 	Presentation

Statutory/Regulatory Guidance Statute/ Regulation	Audience	Person Responsible	Procedure (Frontline, Safe School, PowerPoint Presentation PD)
Administrators			
<p>Educator Evaluation: Training on the teacher and principal practice instruments for an supervisor who will conduct observations for the purpose of evaluation of teachers, principals, assistant principals, or vice principals. N.J.A.C. 6A:10- 2.2(b)2,3</p>	<ul style="list-style-type: none"> Supervisors who conduct observations of teachers, principals, assistant principals or vice-principals for the purpose of evaluation. 	<ul style="list-style-type: none"> Assistant Superintendent 	Danielson & STRONGE
<p>Ethics, Law, Governance, Harassment, Intimidation, and Bullying: A school leader shall complete training on issues of school ethics, school law, and school governance as part of the professional development for school leaders required pursuant to State Board of Education regulations. Information on the prevention of harassment, intimidation, and bullying shall also be included in the training. N.J.S.A. 18A:26-8.2,</p>	<ul style="list-style-type: none"> Active school leaders serving on a permanent or interim basis whose positions require possession of the supervisor, principal or chief school administrator endorsement. 	<ul style="list-style-type: none"> Assistant Superintendent 	Retreat
<p>Mandatory Gang Awareness Training for School Administrators: Administrators in their initial year of employment must attend a seminar developed by the Office of the Attorney General and provided annually in each county on the topic of how to recognize signs of gang involvement or activity, or attend a seminar conducted by a public school district which is substantially equivalent N.J.S.A. 52:17B-4.7</p>	<ul style="list-style-type: none"> School Administrators during first year of employment. 	<ul style="list-style-type: none"> Assistant Superintendent 	Frontline/Vector
<p>NJ SMART: The school district shall ensure that teachers, school administrators and central office supervisors receive training in NJ SMART and its data query resources N.J.A.C. 6A:13- 2.1(d)3</p>	<ul style="list-style-type: none"> Teachers School Administrators Central Office Supervisors 	<ul style="list-style-type: none"> Director of Curriculum and Instruction 	Staff: Presentation Admin: Retreat

<p>School Safety Specialist: The superintendent in each school district must designate a school safety specialist. The school safety specialist must acquire certification through participating in the New Jersey School Safety Specialist Academy N.J.S.A. 18A:17-43.2 N.J.S.A. 18A:17-43.3</p>	<ul style="list-style-type: none"> • The school administrator is designated by the school district superintendent as the School Safety Specialist. Every school district must have a designated School Safety Specialist. 	<ul style="list-style-type: none"> •Superintendent of Buildings 	Presentation
Statutory/Regulatory Guidance Statute/ Regulation	Audience	Person Responsible	Procedure (Frontline, Safe School, PowerPoint Presentation PD)
Building & Grounds Staff			
<p>Integrated Pest Management (IPM): The IPM coordinator must train school staff involved with the implementation of the school’s IPM Policy and Plan on the components pertaining to their school environment N.J.A.C. 7:30-13.2(c)</p>	<ul style="list-style-type: none"> • School staff involved with implementation of IPM plan. 	<ul style="list-style-type: none"> •Supervisor of Buildings and Grounds 	Presentation

2021-2022 Programmatic Pre-Kindergarten Professional Development Calendar

In-Service Day 1, 2, (September 1 and 2, 2021)

In-Service Day 3 (October 11, 2021)

One 75-minute Principal Meeting a month (September 2021 - June 2022)

One 60-minute Department Meeting a month (September 2021 - June 2022)

July 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
July 13, 2021	Pre-K-12 Multi Tiered System of Supports Updates	9:00am-11:30am	School Counseling	Director of School Counseling District School Counselor District School Psychologist Dr. Foster and Ms. Postell
July 29- 30, 2021	Equity and Diversity Summer Institute Summer Institute <i>(presented by FEA)</i>	9:00am-3:00pm	Building Based Equity and Diversity Committees	Director of Special Services Director of Bilingual/ESL and World Language Dr. Neu and Mr. Suarez
August 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
August 4, 2021	Pre-K-12 Multi Tiered System of Supports Updates	9:00am-11:30am	School Counseling	Director of School Counseling District School Counselor District School Psychologist Dr. Foster and Ms. Postell
August 30- September 3, 2021	New Staff Orientation	9:00am-3:00pm	New Teachers	Director of Personnel and Evaluation, Director of Curriculum and Instruction Building Principals District Supervisors

September 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
September 1, 2021	Staff In-Service Day 1 School District Procedures, Initiatives and Expectations District Mandated Trainings	Day 1 9:00am-11:00am	Pre-Kindergarten Teachers/Staff	Building Principals Director of School Counseling & Related Services Director of Personnel and Evaluation
	Preschool Parent Orientation	4:00pm-7:00pm	Pre-Kindergarten Teachers/Staff	Building Principals
September 2, 2021	Staff In-Service Day 2 Pre-Kindergarten Staff/Faculty Meeting District Mandated Professional Development	Day 2 9:00am-11:30am	Pre-Kindergarten Teachers/Staff	Building Principals Director of School Counseling & Related Services, Director of Personnel and Evaluation
	Video/Module Training	12:30pm-2:00pm	Pre-Kindergarten Teachers/Staff	Building Principals Director of School Counseling & Related Services, Director of Personnel and Evaluation
	Classroom Set -Up	2:00pm-3:00pm	Pre-Kindergarten Teachers/Staff	Building Principals Director of School Counseling & Related Services, Director of Personnel and Evaluation
	PEARS/NARCAN	Session 1: 9:00am-11:30am Session 2: 12:30pm-3:00pm	Nurses	Supervisor of Nursing and Health Related Services
September 13, 2021	How to Present to Parents Establishing Bedtime Routines	1:30pm-2:30pm	Social Workers and Family Workers	Building Principals Supervisor of Early Childhood Education Services

September 15, 2021	75 Minute Principal Meeting Heimlich Maneuver	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm- 4:20pm	All Pre-Kindergarten Staff	Building Principals Supervisor of Nursing and Health Related Services
September 16, 2021	Review of Roles and Responsibilities	1:00pm-2:00pm	Master Teachers and PIRT	Supervisor of Early Childhood Education Services
September 22, 2021	60 Minute Department Meeting Dual Language Instruction Best Practices	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-Kindergarten Staff	Building Principals Supervisor of Early Childhood Education Services Director of Bilingual/ESL and World Language
September 23, 2021	Preschool Classroom Teaching Guidelines and Creating An ECERS-3 Classroom Part I	9:00am-2:00pm	Master Teachers	Supervisor of Early Childhood Education Services
October 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
October 6, 2021***	75 Minute Principal Meeting	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Building Principals
	Epi-Pen Info Brief Raising Awareness on Equity, Diversity & Tolerance to all ECC staff	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Supervisor of Nursing and Health Related Services Director of Bilingual/ESL and World Language

October 11, 2021 Staff In-Service Day 3 Pre-Kindergarten Staff/Faculty Meeting:	SEL & Mental Health Initiatives	9:00am-3:00pm	PIRT	Director of School Counseling and Related Services
	Decision Tree Protocol/ VB-MAPP/Language for Learning	9:00am-3:00pm	Self-Contained Special Education Staff	Director and Supervisors of Special Services
	Preschool Classroom Teaching Guidelines/Creating An ECERS-3 Classroom Part I	9:00am-3:00pm	General Ed., Dual, and Inclusion Pre-Kindergarten Teachers and Paraprofessionals	Building Principals and Master Teachers
October 20, 2021	60 Minute Department Meeting ESL/Bilingual Education Best Practices in the Pre-Kindergarten Classroom School Counseling and Related Services Special Education Mtg	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-Kindergarten Staff	Supervisor of Early Childhood Education Services Director and Supervisors of Bilingual/ESL and World Language Director of School Counseling and Related Services
October, 2021 (TBD)	How to Present to Parents How Nutrition Affects Learning	1:00pm-2:00pm	Social Workers and Family Workers	United Way (pending availability of grant)
November 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 10, 2021	75 Minute Principal Meeting AED Drill	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Building Principals Supervisor of Nursing and Health Related Services Preschool Nurses
November 11, 2021	Best Practices Within the Teaching Pyramid and Interpret, Analyzing, and Applying Data From ESI-R	9:00am- 2:00pm	PIRT	Supervisor of Early Childhood Education Services

November 17, 2021	60 Minute Department Meeting Promoting Inclusion Practices in the Prek Classroom	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-Kindergarten Staff	Supervisor of Early Childhood Education Services Director and Supervisors of Bilingual/ESL and World Language Director of School Counseling and Related Services
November, 2021 (TBD)	How to Present to Parents How to Advocate For Their Child	1:00pm-2:00pm	Social Workers and Family Workers	United Way (pending availability of grant)
December 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
December 1, 2021	75 Minute Principal Meeting Raising Awareness on Equity, Diversity and Tolerance to all ECC staff	ICECC 2:35pm- 3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Building Principals Director of Bilingual/ESL and World Language
December 15, 2021	60 Minute Department Meeting Best Practices Within the Teaching Pyramid	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-Kindergarten Staff	PIRT
January 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
January 5, 2022	75 Minute Principal Meeting Interpret, Analyzing, and Applying Data From ESI-R	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Building Principals PIRT
January 19, 2022	60 Minute Department Meeting Dual Language Instruction - Best Practice	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm- 4:05pm	All Pre-Kindergarten Staff	Director and Supervisors of Bilingual/ESL and World Language Supervisor of Early Childhood Education Services

February 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
February 2, 2022***	75 Minute Principal Meeting - Principal led Raising Awareness on Equity, Diversity and Tolerance to all ECC staff	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Building Principals Supervisor of Early Childhood Education Services Director and Supervisors of Special Services Director and Supervisors of Bilingual/ESL and World Language
	School Counseling and Related Services, Special Education, Bilingual Department meetings	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	School Counseling Staff, SpEd Staff and Bilingual/ESL Staff	Director of School Counseling and Related Services Director and Supervisors of SpEd and ESL/Bilingual
February 10, 2022	Creating An ECERS-3 Classroom Part II	12:30pm-2:30pm	Master Teachers	Supervisor of Early Childhood Education Services
February 16, 2022	60 Minute Department Meeting ESL/Bilingual Education Best Practices in the Pre-Kindergarten Classroom School Counseling and Related Services, Special Education Meeting	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-Kindergarten Staff	Director of Special Services Director of Bilingual/ESL and World Language Director of School Counseling and Related Services
March 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
March 2, 2022	75 Minute Principal Meeting Creating An ECERS-3 Classroom Part II	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Building Principals Master Teachers

March 10, 2022	Round Table with Special Education Department	1:00pm-2:00pm	Master Teachers and PIRT	Director and Supervisors of Special Services
March 16, 2022	60 Minute Department Meeting Promoting Inclusion Practices in the Pre-Kindergarten Classroom	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	Pre-Kindergarten Teachers and Paraprofessionals	Director and Supervisors of Special Services
April 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
April 6, 2022 ***	75 Minute Principal Meeting- Principal Led	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Building Principals Supervisor of Early Childhood Education Services
	School Counseling and Related Services, Special Education, Bilingual Department meetings	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	School Counseling Staff, SpEd Staff and Bilingual/ESL Staff	Director of School Counseling and Related Services Director and Supervisors of SpEd and ESL/Bilingual
April 7, 2022	Round Table with Bilingual/ESL Department	1:00pm- 2:00 pm	Master Teachers and PIRT	Director of Bilingual/ESL and World Language
April 27, 2022	60 Minute Department Meeting Director and Supervisor Led	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-Kindergarten Staff	Building Principals Supervisor of Early Childhood Education Services Director of Special Services Director of Bilingual/ESL and World Language
May 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
May 4, 2022	75 Minute Principal Meeting Raising Awareness on Equity, Diversity and Tolerance to all ECC staff	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Building Principals Director of Bilingual/ESL and World Language

May 18, 2022	60 Minute Department Meeting Director and Supervisor Led	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm- 4:05pm	Pre-Kindergarten Teachers and Paraprofessionals	Building Principals Supervisor of Early Childhood Education Services
June 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
June 1, 2021	75 Minute Principal Meeting	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-Kindergarten Staff	Building Principals
June 15, 2021	60 Minute Department Meeting Director and Supervisor Led	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-Kindergarten Staf	Building Principals Supervisor of Early Childhood Education Services

2021-2022 Programmatic Grades K-4 Professional Development Calendar

In-Service Day 1, 2, (September 1 and 2, 2021)

In-Service Day 3 (October 11, 2021)

One 75-minute Principal Meeting a month (September 2021 - June 2022)

One 60-minute Department Meeting a month (September 2021 - June 2022)

One 45 minute PLC meeting a week

July 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
July 7, 2021	Virtual Benchmark Literacy Phonics Summer Training	Session 1: 9:00am-12:00pm Session 2: 1:00pm-3:00pm	Grade K-2 Teachers Grade K-2 Dual English World Teachers Grade K-2 SPED Teachers Grade K-2 Level 2 and 3 Teachers Administrators	Director of Special Funded Programs Pamela Spindel
July 13, 2021	Pre-K-12 Multi Tiered System of Supports Updates	9:00am-11:30am	School Counseling	Director of School Counseling District School Counselor District School Psychologist Dr. Foster and Ms. Postell
July 26-28, 2021	SIOP Training: Llamame, Inc.	8:00am-3:00pm	Sheltered Instruction Teachers K-8 (Max of 40)	Director of Bilingual/ESL and World Language Rogelio Suarez
July 29- 30, 2021	Equity and Diversity Summer Institute <i>(presented by FEA)</i>	9:00am-3:00pm	Building Based Equity & Diversity Committees	Director of Special Services Director of Bilingual/ESL and World Language Dr. Neu and Mr. Suarez

August 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
August 3, 2021	Nurtured Heart	9:00am-1:00pm	Elementary and High School Panther STEP (formerly Behavioral Disabilities) Classroom Teachers (8) and Paraprofessionals (2), Child Study Team Members (6) from Patten and Main Campus (16 staff total)	Director and Supervisors of Special Services District School Psychologist Dr. Neu
August 4, 2021	Pre-K-12 Multi Tiered System of Supports Updates	9:00am-11:30am	School Counseling	Director of School Counseling District School Counselors District School Psychologist Dr. Foster and Ms. Postell
August 16-17, 2021	K-8 Leveled Literacy Instruction- Primary	9:00am-3:00pm	All Leveled Literacy Instructors	Director of Special Funded Programs Pamela Spindel
August 18, 2021	Virtual Benchmark Literacy Phonics Summer Training	Session 1: 9:00am-12:00pm Session 2: 1:00pm-3:00pm	Grade K-2 Teachers Grade K-2 Dual English World Teachers Grade K-2 SPED Teachers Grade K-2 Level 2 and 3 Teachers Administrators	Director of Special Funded Programs Pamela Spindel
August 19-20, 2021	K-8 Leveled Literacy Instruction- Intermediate	9:00am-3:00pm	All Leveled Literacy Instructors	Director of Special Funded Programs Pamela Spindel
August 30- September 3, 2021	New Staff Orientation	9:00am-3:00pm	New Teachers	Director of Personnel and Evaluation Directors of Curriculum and Instruction Building Principals District Supervisors

September 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
September 1, 2021	Staff In-Service Day 1 K-4 Staff/Faculty Meeting: Welcome - School/District Procedures, Initiatives and Expectations District Mandated Trainings	9:00am-3:00pm	All Staff K-4	Building Principals District Directors District Supervisors
September 2, 2021	Staff In-Service Day 2 K-4 Staff/Faculty Meeting: Dyslexia Training Mandated Professional Development	9:00am-3:00pm	All Staff K-4	District Directors District Supervisors
September 15, 2021	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff K-4	Building Principals
September 16, 2021	Benchmark Literacy Phonics Professional Development	Session 1: 9:00am-12:00pm Session 2 1:00-3:00pm	K-2 Elementary Teachers	Director of Special Funded Programs Pamela Spindel
45 minutes/week	PLC	During School	All Staff K-4	Building Principals
September 22, 2021	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team

October 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
October 6, 2021***	Regular Staff Meeting Principal led	3:05pm-4:20pm	All Staff K-4	Building Principals
	School Counseling and Related Services, Special Education, Bilingual Department Meetings	3:05pm-4:20pm	School Counseling Staff SpEd ESL and Bilingual Staff	Director of School Counseling and Related Services Directors and Supervisors of Special Education/ ESL/Bilingual and World Language
	VPA - SEL and Arts Framework Part 1 Department Meeting	3:05pm-4:20pm	All Music & Visual Art Teachers	Supervisor of Visual and Performing Arts
October 11, 2021	Staff In-Service Day 3 K-4 Staff/Faculty Meeting: District Staff Professional Development	9:00am-3:00pm	All Staff K-4	District Directors District Supervisors
45 minutes/week	PLC	During School	All Staff K-4	Building Principals
October 20, 2021	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team
November 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 10, 2021	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff K-4	Building Principals
45 minutes/week	PLC	During School	All Staff K-4	Building Principals
November 17, 2021	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team

December 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
December 1, 2021	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff K-4	Building Principals
45 minutes/week	PLC	During School	All Staff K-4	Building Principals
December 15, 2021	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team
January 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
January 5, 2022	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff K-4	Building Principals
45 minutes/week	PLC	During School	All Staff K-4	Building Principals
January 19, 2022	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team
February 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
February 2, 2022***	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff K-4	Building Principals
	School Counseling and Related Services, Special Education, Bilingual Department Meetings	3:05pm-4:20pm	School Counseling Staff SpEd ESL and Bilingual Staff	Director of School Counseling and Related Services Directors and Supervisors of Special Education/ ESL/Bilingual and World Language
	VPA - SEL and Arts Framework Part 1 Department Meeting	3:05pm-4:20pm	All Music & Visual Art Teachers	Supervisor of Visual and Performing Arts

45 minutes/week	PLC	During School	All Staff K-4	Building Principals
February 16, 2022	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team
March 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
March 2, 2022	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff K-4	Building Principals
45 minutes/week	PLC	During School	All Staff K-4	Building Principals
March 16, 2022	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team
April 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
April 6, 2022 ***	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff K-4	Building Principals
	School Counseling and Related Services Special Education Bilingual Department Meetings	3:05pm-4:20pm	School Counseling Staff SpEd ESL and Bilingual Staff	Director of School Counseling and Related Services Directors and Supervisors of Special Education/ ESL/Bilingual and World Language
	VPA - SEL and Arts Framework ParDepartment Meeting	3:05pm-4:20pm	All Music & Visual Art Teachers	Supervisor of Visual and Performing Arts
45 minutes/week	PLC	During School	All Staff K-4	Building Principals

April 27, 2022	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team
May 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
May 4, 2022	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff K-4	Building Principals
45 minutes/week	PLC	During School	All Staff K-4	Building Principals
May 18, 2022	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team
June 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
June 1, 2021	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff K-4	Building Principals
45 minutes/week	PLC	During School	All Staff K-4	Building Principals
June 15, 2021	60 Minute Department Meeting Director and Supervisor Led	3:05pm-4:05pm	All Staff K-4	Curriculum and Instruction Team

2021-2022 Programmatic Grades 5-8 Professional Development Calendar

In-Service Day 1, 2, (September 1 and 2, 2021)

In-Service Day 3 (October 11, 2021)

One 75 minute Principal Meeting a month (September 2021 - June 2022)

One 60 minute Department Meeting a month (September 2021 - June 2022)

July 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
July 13, 2021	Pre-K-12 Multi Tiered System of Supports Updates	9:00am-11:30am	School Counseling	Director of School Counseling District School Counselor District School Psychologist Dr. Foster and Ms. Postell
July 14-16, 2021	AVID Digital XP Training	July 14 at 8:00am- 4:00pm July 15 at 8:30am -4:30pm July 16 at 8:30am -3:30pm	McGinnis untrained AVID Elective Teachers	Principal Director of Student Council Related Services District School Counselors Dr. Foster and Ms. Postell
July 26-28, 2021	SIOP Training: Llamame, Inc.	8:00am-3:00pm	Sheltered Instruction Teachers K-8 (Max of 40)	Director of Bilingual/ESL and World Language Rogelio Suarez
July 29- 30, 2021	Equity and Diversity Summer Institute <i>(presented by FEA)</i>	9:00am-3:00pm	Building Based Equity and Diversity Committees	Director of Special Services Director of Bilingual/ESL and World Language Dr. Neu and Mr. Suarez

August 2021

Date	Activity/Topic	Time	Audience	Persons Responsible
August 4, 2021	Pre-K-12 Multi Tiered System of Supports Updates	9:00am-11:30am	School Counseling	Director of School Counseling District School Counselor District School Psychologist Dr. Foster and Ms. Postell
August 10-12, 2021	AVID Digital XP Training	Aug 10 at 8:00am-4:00pm Aug 11 at 8:30am-4:30pm Aug 12 at 8:30am-3:30pm	DLS Administrators DLS AVID Site Team Untrained AVID elective teachers	Principals Director of School Counseling Related Services District School Counselor Dr. Foster and Ms. Postell
August 16-17, 2021	K-8 Leveled Literacy Instruction- Primary	9:00am-3:00pm	All Leveled Literacy Instructors	Director of Special Funded Programs Pamela Spindel
August 16-19, 2021	Readers Workshop	9:00am-3:00pm	Grades 5-8 ELA Teachers	Supervisor of Language Arts Literacy Director of Curriculum and Instruction
August 19-20, 2021	K-8 Leveled Literacy Instruction- Intermediate	9:00am-3:00pm	All Leveled Literacy Instructors	Director of Special Funded Programs Pamela Spindel
August 30- September 3, 2021	New Staff Orientation	9:00am-3:00pm	New Teachers	Director of Personnel and Evaluation Director of Curriculum and Instruction Building Principals Supervisors

September 2021

Date	Activity/Topic	Time	Audience	Persons Responsible
September 1, 2021	Staff In-Service Day 1 5-8 Staff/Faculty Meeting: Welcome - School/District Procedures, Initiatives and Expectations District Mandated Trainings	9:00am-3:00pm	All Staff 5-8	Building Principals District Directors District Supervisors
September 2, 2021	Staff In-Service Day 2 5-8 Staff/Faculty Meeting: Department Meetings Mandated Professional Development	9:00am-3:00pm	All Staff 5-8	District Directors District Supervisors
September 14 2021	75 Minute Principal Meeting	2:45pm-4:00pm	All Staff 5-8	Building Principals
September 21, 2021 Shull and DLS September 28, 2021 McGinnis	60 Minute Department Meeting Director and Supervisor Led	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team

October 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
October 5, 2021 ***	75 minutes -Principal Meeting	2:45pm-4:00pm	All Staff 5-8	Building Principal
	School Counseling and Related Services Special Education Bilingual Department Meetings	2:45pm-4:00pm	School Counseling Staff Special Education Staff Bilingual/ESL Staff	Director of School Counseling and Related Services Directors and Supervisors of Special Education/ ESL/Bilingual and World Language
October 11, 2021	Staff In-Service Day 3 5-8 Staff/Faculty Meeting: District Staff Professional Development	9:00am-3:00pm	All Staff 5-8	District Directors District Supervisors
October 19, 2021 Shull and DLS October 26, 2021 McGinnis	60 Minute Department Meeting Director and Supervisor Led	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team
November 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 9, 2021	75 Minute Principal Meeting	2:45pm-4:00pm	All Staff 5-8	Building Principals
November 16, 2021 Shull and DLS November 23, 2021 McGinnis	60 Minute Department Meeting Director and Supervisor Led	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team

December 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
December 7, 2021	75 Minute Principal Meeting	2:45pm-4:00pm	All Staff 5-8	Building Principals
December 14, 2021 McGinnis December 21, 2021 Shull and DLS	60 Minute Department Meeting Director and Supervisor Led	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team
January 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
January 4, 2022	75 Minute Principal Meeting	2:45pm-4:00pm	All Staff 5-8	Building Principals
January 18, 2022 Shull and DLS January 25, 2022 McGinnis	60 Minute Department Meeting Director and Supervisor Led	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team
February 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
February 1, 2022***	75 Minute Principal Meeting	2:45pm-4:00pm	All Staff K-4	Building Principals
	School Counseling and Related Services, Special Education,	2:45pm-4:00pm	School Counseling Staff, Special Education Staff and	Director of School Counseling and Related Services Directors and Supervisors of Special

	Bilingual Department Meetings		Bilingual/ESL Staff	Education/ ESL/Bilingual and World Language
	VPA - SEL & Arts Framework Part 1 Department Meeting	2:45pm-4:00pm	All VPA Staff	Supervisor of Visual & Performing Arts
February 15, 2022 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team
February 22, 2022 McGinnis	Director and Supervisor Led			
March 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
March 1, 2022	75 Minute Principal Meeting	2:45pm-4:00pm	All Staff K-4	Building Principals
March 15, 2022 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team
March 22, 2022 McGinnis	Director and Supervisor Led			
April 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
April 5, 2022***	75 Minute Principal Meeting	2:45pm-4:00pm	All Staff K-4	Building Principals
	School Counseling and Related Services Special Education Bilingual Department Meetings	2:45pm-4:00pm	School Counseling Staff, Special Education Staff and Bilingual/ESL Staff	Director of School Counseling and Related Services Directors and Supervisors of Special Education/ ESL/Bilingual and World Language

	VPA - SEL & Arts Framework Part 2 Department Meeting	2:45pm-4:00pm	All VPA Staff	Supervisor of Visual and Performing Arts
April 12, 2022 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team
April 26, 2022 McGinnis	Director and Supervisor Led			
May 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
May 3, 2022	75 Minute Prin	2:45pm-4:00pm	All Staff 5-8	Building Principals
May 17, 2022 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team
May 24, 2022 McGinnis	Director and Supervisor Led			
June 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
June 14, 2022 Shull, DLS and McGinnis	75 Minutes Principal Meeting	2:45pm-4:00pm	All Staff 5-8	Building Principals
June 21, 2022 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff 5-8	Curriculum and Instruction Team
June 22, 2022 McGinnis	Director and Supervisor Led			

2021-2022 Programmatic 9-12th Grade Professional Development Calendar

In-Service Day 1, 2, (September 1 and 2, 2021)

In-Service Day 3 (October 11, 2021)

One 75 minute Principal Meeting a month (September 2021 - June 2022)

One 60 minute Department Meeting a month (September 2021 - June 2022)

One 45 minute PLC meeting a week

July 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
July Various Dates	AP Course Syllabi	Various Times	AP Teachers	Director of Educational Technology Dr. Pepe
July 13, 2021	Pre-K-12 Multi Tiered System of Supports Updates	9:00am-11:30am	School Counseling	Director of School Counseling District School Counselor District School Psychologist Dr. Foster and Ms. Postell
July 29- 30, 2021	Equity and Diversity Summer Institute (presented by FEA)	9:00am-3:00pm	Building Based Equity and Diversity Committees	Director of School Counseling and Related Services Directors of Bilingual/ESL and World Language Dr. Neu and Mr. Suarez

August 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
August Various Days	AP Course Syllabi	Various Times	AP Teachers	Director of Instructional Technology Dr. Courtney Pepe
August 2- 13, 2021	NCSF Training for Personal Training Course	50 hours	Health Science Academy Teachers	Principal Director of Athletics Health/Phys. Ed. Supervisor of Nursing and Health Related Services
August 2- 13, 2021	EMR Certification	50 hours	Health Science Academy Teachers	Principal Director of Athletics, Health/Phys.Ed. Supervisor of Nursing and Health Related Services
August 3, 2021	Nurtured Heart	9:00am-1:00pm	Elementary and High School	Director and Supervisors of Special Services District School Psychologist Dr. Neu
August 4, 2021	Pre-K-12 Multi Tiered System of Supports Updates	9:00am-11:30am	School Counseling	Director of School Counseling District School Counselor District School Psychologist Dr. Foster and Ms. Postell
August 26, 2021	Freshman Academy: Dual Language Principles and Strategies	9:00am-12:00pm	FA Team teaching incoming DLS students	Director of Bilingual/ESL and World Language District District Instructional Leader Rogelio Suarez and Ruth Jurado
August 30- September 3, 2021	New Staff Orientation	9:00am-3:00pm	New Teachers	Director of Personnel and Evaluation Director of Curriculum and Instruction Building Principals District Supervisors

September 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
September 1, 2021	Staff In-Service Day 1 9-12 Staff/Faculty Meeting: Welcome - School/District Procedures, Initiatives, Expectations District Mandates	9:00am-3:00pm	All Staff 9-12	Building Principals District Directors District Supervisors
September 2, 2021	Staff In-Service Day 2: 9-12 Staff/Faculty Meeting Department Meetings Mandated Professional Development	9:00am-3:00pm	All Staff 9-12	District Directors District Supervisors
September 13, 2021	75 Minute Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principals
45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principals VPs District Instructional Leaders Coaches PLC Leaders
September 20, 2021 Main Campus PLP September 27, 2021 Freshman Academy	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All HS Staff	Curriculum and Instruction Team

October 2021				
Date		Time	Audience	Persons Responsible
October 4, 2021 ***	75 Minutes Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principal
	School Counseling and Related Services Special Education Bilingual Department Meetings	3:06pm-4:21pm	Department Staff Members	Director of School Counseling and Related Services Directors and Supervisors of Special Education/ ESL/Bilingual and World Language
October 11, 2021	Staff In Service Day 3 District Staff Professional Development	9:00am-3:00pm	All HS Staff	District Directors District Supervisors
45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principal VPs District Instructional Leaders Coaches and PLC Leaders
October 18, 2021 Main Campus PLP October 25, 2021 Freshman Academy	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All HS Staff	Curriculum and Instruction Team
November 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 8, 2021	75 Minute Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principal
45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principal VPs District Instructional Leaders Coaches PLC Leaders

November 15, 2021 Main Campus PLP	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All Staff HS	Curriculum and Instruction Team
November 22, 2021 Freshman Academy				
December 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
December 6, 2021	75 Minute Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principal
45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principal VPs District Instructional Leaders Coaches PLC Leaders
December 13, 2021 Freshman Academy	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All HS Staff	Curriculum and Instruction Team
December 20, 2021 Main Campus PLP				
January 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
January 3, 2022	75 Minute Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principal
45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principal VPs District Instructional LeadersCoaches PLC Leaders

January 24 2022 Main Campus PLP	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All HS Staff	Curriculum and Instruction Team
January 31, 2022 Freshman Academy				
February 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
February 7, 2022 ***	75 Minutes Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principal
	School Counseling and Related Services Special Education Bilingual Department Meetings *Boggs Center Training for the LLD classroom	3:06pm-4:21pm	Department Staff Members	Director of School Counseling and Related Services Directors and Supervisors of Special Education/ ESL/Bilingual and World Language
	VPA - SEL & Arts Framework Part 1 Department Meeting	3:06pm-4:21pm	All VPA Staff	Supervisor of Visual and Performing Arts
45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principal VP's District Instructional Leaders Coaches PLC Leaders
February 14, 2022 Main Campus PLP	60 Minute Department Meeting	3:06pm-4:06pm	All HS Staff	Curriculum and Instruction Team
February 28, 2022 Freshman Academy	Director and Supervisor Led			
March 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
March 7, 2022	75 Minute Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principal

45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principal VP's District Instructional Leaders Coaches, PLC Leaders
March 21, 2022 Main Campus PLP March 28, 2022 Freshman Academy	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All HS Staff	Curriculum and Instruction Team
April 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
April 4, 2022 ***	75 Minutes Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principal
	School Counseling and Related Services Special Education Bilingual Department Meetings	3:06pm-4:21pm	Department Staff Members	Director of School Counseling and Related Services Directors and Supervisors of Special Education/ ESL/Bilingual and World Language
	VPA - SEL & Arts Framework Part 2 Department Meeting	3:06pm-4:21pm	All VPA Staff	Supervisor of Visual and Performing Arts
45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principal VP's District Instructional Leaders Coaches PLC Leaders

April 11, 2022 Main Campus PLP	60 Minute Department Meeting Director and Supervisor Le	3:06pm-4:06pm	All HS Staff	Curriculum and Instruction Team
April 25, 2022 Freshman Academy				
May 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
May 2, 2022	75 Minutes Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principal
45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principal VP's District Instructional Leaders Coaches PLC Leaders
May 16, 2022 Main Campus PLP	60 Minute Department Meeting	3:06pm-4:06pm	All Staff HS	Curriculum and Instruction Team
May 23, 2022 Freshman Academy	Director and Supervisor Led			
June 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
June 6, 2022	75 Minute Principal Meeting	3:06pm-4:21pm	All HS Staff	Building Principal
45 minutes	PLC Time	During School	All HS Staff	District Directors District Supervisors Building Principle VP's District Instructional Leaders Coaches PLC Leaders

June 13, 2022 Freshman Academy	60 Minute Department Meeting	3:06pm-4:06pm	All HS Staff	Curriculum and Instruction Team
June 20, 2022 Main Campus PLP	Director and Supervisor Led			

2021-22 Programmatic Professional Development for District Administrators

July 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
July 7, 2021	Virtual Benchmark Literacy Phonics Summer Training	Session 1: 9:00am-12:00pm Session 2: 1:00pm-3:00pm	District Administrators	Director of Special Funded Programs Pamela Spindel
July 7 - 8, 2021	Readers Workshop	9:00am-3:00pm	District Administrators	Directors of Curriculum and Instruction Supervisor of Language Arts Literacy
July 12, 2021	Danielson Training	8:00am-12:00pm	District Administrators	Director of Personnel Assistant Superintendent Ms. Gomez
July 14, 2021	K-8 Leveled Literacy Instruction	9:00am-3:00pm	District Administrators	Director of Special Funded Programs Pamela Spindel
July 15, 2021	STRONGE Training	9:00am-1:00pm	District Administrators	Director of Personnel Ms. Gomez
July 20, 2021	Admin Ed Camp: Performance Matters/SGO Refresher Tech Platforms	Session 1: 9:00am-12:00pm Session 2: 1:00pm-3:00pm	District Administrators	Director of Instructional Technology Dr. Courtney Pepe
July 21, 2021	CPI Training	8:30am-3:00pm	District Administrators Principals and Vice Principals	Director of Special Services Supervisors and District School Psychologist Dr. Foster and Dr. Neu
August 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
August 3, 2021	Danielson	8:00am-12:00pm	District Administrators	Director of Personnel Assistant Superintendent Ms. Gomez
August 5, 2021	CPI Training	8:30am -3:00pm	Administrators Principals and Vice Principals	Director of Special Services Supervisors and District School Psychologist Dr. Foster and Dr. Neu

August 6, 2021	K-8 Leveled Literacy Instruction	9:00am-3:00pm	District Administrators	Director of Special Funded Programs Pamela Spindel
August 10-12, 2021	AVID Digital XP Training	Aug 10 at 8-4pm Aug 11 at 8:30-4:30pm Aug 12 at 8:30-3:30pm	DLS Administrators Untrained Middle School Administrators High School Administrators	Principals Director of School Counseling and Related Services District School Counselor Dr. Foster and Ms. Postell
August 12, 2021	STRONGE TRAINING	9:00am-1:00 pm	District Administrators	Director of Personnel Ms. Gomez
August 17 &19, 2021	Readers Workshop	9:00am-3:00pm	District Administrators	Directors of Curriculum and Instruction Supervisor of Language Arts Literacy
August 18, 2021	Virtual Benchmark Literacy Phonics Summer Training	Session 1: 9:00am-12:00pm Session 2: 1:00pm-3:00pm	District Administrators	Director of Special Funded Programs Pamela Spindel
August 24, 2021	Admin Ed Camp: Performance Matters/SGO Refresher Tech Platform	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	District Administrators	Director of Instructional Technology
August 30 - September 3, 2021	Administrators Retreat	9:00am-3:00pm	District Administrators	Superintendent of Schools Assistant Superintendents, Directors
During AdminRetreat	Legal One	TBD	District Administrators	Director of Personnel Assistant Superintendent Ms. Gomez
August 30 - September 3, 2021	New Staff Orientation	Full Day	District Administrators	Director of Personnel and Evaluation Director of Curriculum and Instruction Building Principals District Supervisors
November 2021				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 9, 2021	Creation of Early Childhood Virtual Resources Library	9:00am-11:30am	Early Childhood Principals, Vice Principal, Early Childhood Supervisor and Director of Curriculum and	Director of Educational Technology

Instruction				
January 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
January 20, 2022	Identifying Best Practices in Bilingual/ESL/Dual Education in the Preschool Setting	9:00am-11:30 am	Early Childhood Principals Vice Principals Early Childhood Supervisor Director of Curriculum and Instruction	Director and Supervisors of Bilingual/ESL
February 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
February 17, 2022	Identifying Best Practices in Special Education in the Preschool Setting	9:00am-11:30am	Early Childhood Principal, Vice Principal Early Childhood Supervisor Director of Curriculum and Instruction	Director and Supervisors of Special Services
March - May 2022 (on-going)				
Date	Activity/Topic	Time	Audience	Persons Responsible
March - May, 2022 Dates TBD	Refreshers on Various Educational Technology Platforms	9:00am-11:30am	Early Childhood Principals, Vice Principal Early Childhood Supervisor Director of Curriculum and Instruction	District - Director of Educational Technology
Academic Year				
PD Activities will be: <ul style="list-style-type: none"> ● Administrator Retreat: Instructional Teaching in a Post Pandemic World ● Elementary and Secondary PLCs (Monthly) ● Directors, Supervisors and IL Admin Meetings (Monthly) ● General Leadership Meetings (Monthly) ● Online Trainings: HIB, School Safety, Recognition of Abuse, Suicide, Alcohol/Tobacco/Other Drugs Prevention & Intervention, Potentially ● Missing Abused Children Reporting ● Additional Trainings as needed: <ul style="list-style-type: none"> ○ K-8 Leveled Literacy Instruction ○ Readers Workshop ○ Benchmark Literacy Phonics ○ Admin ED Camp 				

2021-2022 Programmatic Professional Development for Non-Certificated Staff Members

NON-CERTIFICATED STAFF MEMBERS				
Administrative Assistants				
July 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
July 7, 2021	Ed Data System Supply Ordering, Payroll, Budget, Systems 3000	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Assistant Superintendent Presenter: Mr. Gerard Livelli
July 8, 2021	Systems 3000, Payroll, Budget	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Assistant Superintendent Presenter: Mr. Derek Jess, Andrea Hulsart, Jahaira Rosario, and Lisa Fraraccio
July 13, 2021	Google Meet, Google Drive, Google Sheets, Google Forms, Google Slides	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Assistant Superintendent Presenter: Erin Johansen and Mona Lisa Suarez
July 13, 2021	Infinite Campus	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Assistant Superintendent Presenter: Michael Wieczorek and Greg Cavanaugh

August 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
August 4, 2021	Ed Data System Supply Ordering, Payroll, Budget, Systems 3000	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Assistant Superintendent Presenter: Mr. Gerard Livelli
August 5, 2021	Systems 3000, Payroll, Budget	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Assistant Superintendent Presenter: Mr. Derek Jess, Andrea Hulsart, Jahaira Rosario, and Lisa Fraraccio
August 11, 2021	Google Meet, Google Drive, Google Sheets, Google Forms, Google Slides	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Assistant Superintendent Presenter: Erin Johansen and Mary Guba
August 11, 2021	Infinite Campus	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Assistant Superintendent Presenter: Michael Wieczorek and Lindsey Tisch
September 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2021 Staff In Service Day 1-	Staff In-Service Day 1 Faculty Meeting: Mandated PD & Principal Meetings	Full Day	Administrative Assistants	Principals
September 2, 2021 Staff In Service Day 2-	Staff In-Service Day 2 Faculty Meeting: KAMI, Snap & Read and Co-Writer	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Presenter: TBD

October-January 2021-2022

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 11, 2021 Staff In Service Day 3-	Staff In-Service Day 3 Faculty Meeting: Enrollment Count	Full Day	Administrative Assistants	Principals
October, 2021 (TBD)	EdData System Supply Ordering, Payroll, Budget, Systems 3000	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Presenter: TBD
November, 2021 (TBD)	Office 365	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Presenter: TBD
December, 2021 (TBD)	MS Excel & Advanced Excel (Pivot Tables)	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Presenter: TBD
January, 2022 (TBD)	Google Meet, Google Drive, Google Sheets, Google Forms, Google Slides	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	Administrative Assistants	Presenter: TBD

Paraprofessional

September 2021

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2021 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: Welcome - School/District Procedures, Initiatives and Expectations District Mandated Trainings	9:00am-3:00pm	Paraprofessionals	Principals
September 2, 2021 Staff In-Service Day 2	Staff In-Service Day 2 Department Meetings Mandated Professional Development	9:00am-3:00pm	Paraprofessionals	Principals

October 2021

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 11, 2021 Staff In Service Day 3	Staff In-Service Day 3 Faculty Meeting: New Direct Instruction Mathematics Program	9:00am-3:00pm	Paraprofessionals	Director of Curriculum and Instruction Supervisor of Language Arts

Home School Liaisons

September 2021

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2021 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: Mandated Trainings, Student Support Teams and Building Principal Meetings	9:00am-3:00pm	Home School Liaison	Building Principals
September 2, 2021 Staff In-Service Day 2	Staff In-Service Day 2 Faculty Meeting: Mandated Trainings, Student Support Teams and Building Principal Meetings	9:00am-3:00pm	Home School Liaison	Building Principals

October 2021

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 11, 2021 Staff In-Service Day 3	Staff In-Service Day 3 Faculty Meeting: Mckinney-Vento Parents Engaging Parents	9:00am-3:00pm	Home School Liaisons	Director of Special Funded Programs

Technology				
September 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2021 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: Mandated PD: Safe Schools	9:00am-3:00pm	All technology support specialists	Building Principals Director of Instructional Technology
September 2, 2021 Staff In-Service Day 2	Staff In-Service Day 2 Faculty Meeting: Mandated Trainings, Student Support Teams and Building Principal Meetings	9:00am-3:00pm	All technology support specialists	Building Principals Director of Instructional Technology
October 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 11, 2021 Staff In-Service Day 3	Staff In-Service Day 3 Faculty Meeting: Instructional Software Support PD (IReady, Dreambox, ALEKS, etc)	9:00am-3:00pm	All technology support specialists	Director of Instructional Technology
	Production Software Support PD (Final Cut Pro X)	9:00am-3:00pm	Audio-Visual Production Specialists	Supervisor of Visual & Performing Arts

November 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
November, 2021(TBD)	Extreme Online Course 3 – 5 days	TBD	District Infrastructure Manager	Director of Instructional Technology
December 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
December, 2021(TBD)	Infinite Campus Training	TBD	District SIS Administrator	Director of Instructional Technology
January 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
January, 2022 (TBD)	Industry Conference 3 – 5 days	TBD	District Media Specialists (Ch34)	Director of Instructional Technology
February 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
February, 2022 (TBD)	TECHSPO	TBD	Director of Technology	Director of Instructional Technology

Transportation				
September 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2021 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: Mandated Policy Training	9:00am-3:00pm	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
September 2, 2021 Staff In-Service Day 2	Staff In-Service Day 2 Faculty Meeting: NJ-DMV CPR/EPI-PEN Basic First Aid	9:00am-3:00pm	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
October 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 11, 2021 Staff In-Service Day 3	Staff In-Service Day 3 Faculty Meeting: Working with Students with Disabilities	9:00am-3:00pm	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
November 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
November, 2021(TBD)	Basic First Aid	TBD	Transportation Staff School Bus Drive Bus Aides	Transportation Manager

December 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
December, 2021(TBD)	Winter Weather Driving	TBD	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
January 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
January, 2022 (TBD)	Review of State Law Changes	TBD	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
February 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
February, 2022 (TBD)	Mirror Adjustments and Safe Review Driving	TBD	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
March 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
March, 2022 (TBD)	Fire Extinguisher Training	TBD	Transportation Staff School Bus Drive Bus Aides	Transportation Manager

April 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
April, 2022 (TBD)	HIB Review & Law Updates	TBD	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
June 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
June, 2022 (TBD)	“What to do” in all types of emergencies	TBD	Transportation Staff School Bus Drive Bus Aides	Transportation Manager

School Law Enforcement Officer

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2021 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: All security in buildings providing security for professional development instruction. Departmental meeting, procedure review	TBD	Security	Chief of Security & Bldg. Principals
September 2, 2021 Staff In-Service Day 2	Staff In-Service Day 1 Faculty Meeting: SORA	TBD	Security	LGG Consulting (Pending BOE approval)

October 2021

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 11, 2021 Staff In-Service Day 3	Staff In-Service Day 3 Faculty Meeting: Memorandum of Agreement review	TBD	Security	Chief of Security

March 2022

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
March, 2022 (TBD)	Departmental Meeting	TBD	Security	Chief of Security

Food Services

September 2021

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2021 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: Cleanliness/ organization utilization of substitutes in cafeteria HACCP Food Safety and Self-Inspection checklist Production Records Mandatory Trainings All staff report to their schools for cleaning and receiving inventory for the start of school.	9:00am-3:00pm	Food Service Staff	Food Services Manager Director of Operations Building Principal
September 2, 2021 Staff In-Service Day 2	Staff In-Service Day 2 Faculty Meeting: Continuation of Day 1	9:00am-3:00pm	Food Service Staff	
October 11, 2021 Staff In-Service Day 3	Staff In-Service Day 3 Faculty Meeting: Civil Rights compliance training Continuation of HACCP training Centralized Ordering/Offer vs Serve/Customer Service/School Meal Compliance	9:00am-3:00pm	Food Service Staff	Food Services Manager

January-May 2022

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
January, 2022 (TBD)	N/A	TBD	Food ServiceStaff	Food Services Manager
February, 2022 (TBD)	N/A	TBD	Food Service Staff	Food Services Manager
March, 2022 (TBD)	N/A	TBD	Food Service Staff	Food Services Manager
May, 2022 (TBD)	N/A	TBD	Food Service Staff	Food Services Manager

Buildings & Grounds				
September 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2021 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: Mandated Trainings for New Staff Integrated Pest Management	9:00am-3:00pm	New Custodians & Maintenance	Operations Manager Director of Buildings & Ground Building Principal
September 2, 2021 Staff In-Service Day 2	Staff In-Service Day 2 Faculty Meeting: Continuation of Day 1	9:00am-3:00pm	New Custodians & Maintenance	Operations Manager Director of Buildings & Ground Building Principal
October 2021				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 11, 2021 Staff In-Service Day 3	Staff In-Service Day 3 Faculty Meeting: Back Injury & Lifting: Custodial & Maintenance Chemical Spills Overview Electrical Safety: Complete	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	All Custodians & Maintenance	Presenter: SafeSchools Training Operations Manager Director of Buildings & Ground
January-May 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
January, 2022 (TBD)	Energy Conservation Eye and Face Protection Fire Extinguisher Safety	covered with safe schools training	All Custodians & Maintenance	Presenter: SafeSchools Training Operations Manager Director of Buildings & Ground

February, 2022 (TBD)	General Safety Refresher	TBD	All Custodians & Maintenance	Presenter: SafeSchools Training Operations Manager Director of Buildings & Ground
March, 2022 (TBD)	Ladder Safety Lead Safety Awareness	TBD	All Custodians & Maintenance	Presenter: SafeSchools Training Operations Manager Director of Buildings & Ground
May, 2022 (TBD)	Personal Protective Equipment (PPE) Playground Maintenance and Inspection Slips, Trips and Falls: Custodians, Maintenance and Facilities	TBD	All Custodians & Maintenance	Presenter: SafeSchools Training Operations Manager Director of Buildings & Ground